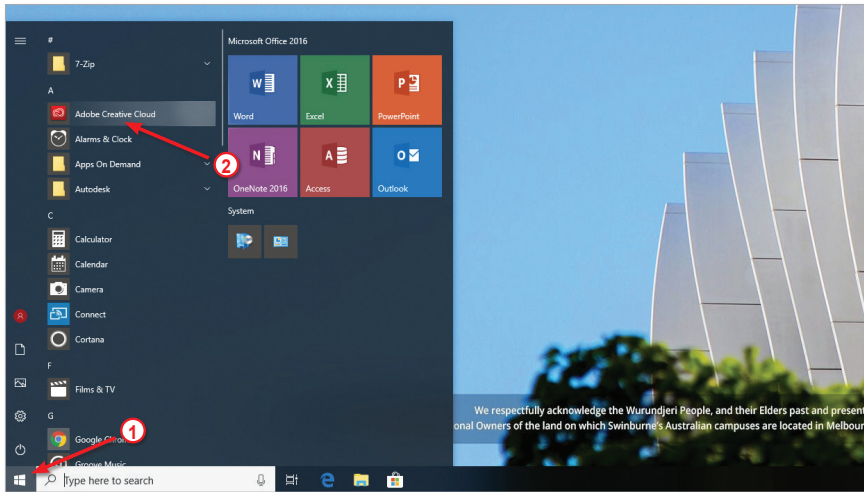# Adobe CC Desktop Application
Staff User Guide

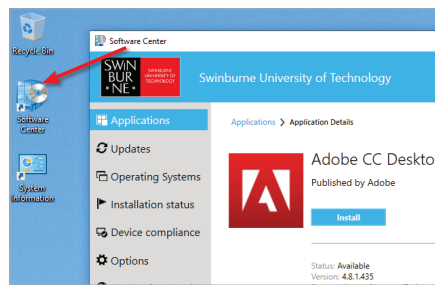**SWINBURNE UNIVERSITY OF TECHNOLOGY**

The purpose of this guide is to assist staff in using the Adobe Creative Cloud Desktop Application in order to download Adobe CC applications with their Swinburne provided Adobe ID
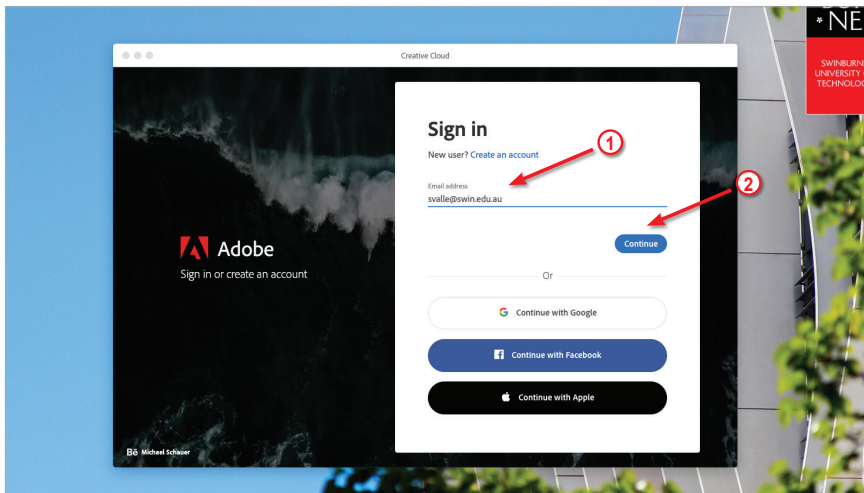
1

Adobe Creative Cloud Desktop App is installed as part of the Windows 10 SOE

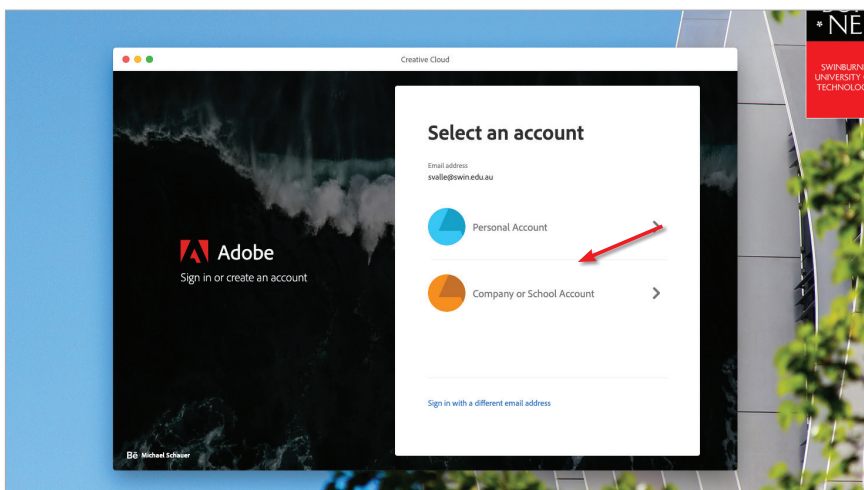Click on the **Start** menu in the taskbar then on the **Adobe Creative Cloud Application** to launch it

If the **Adobe Creative Cloud Desktop App** is not installed on your PC, please open Software Center and install it

2

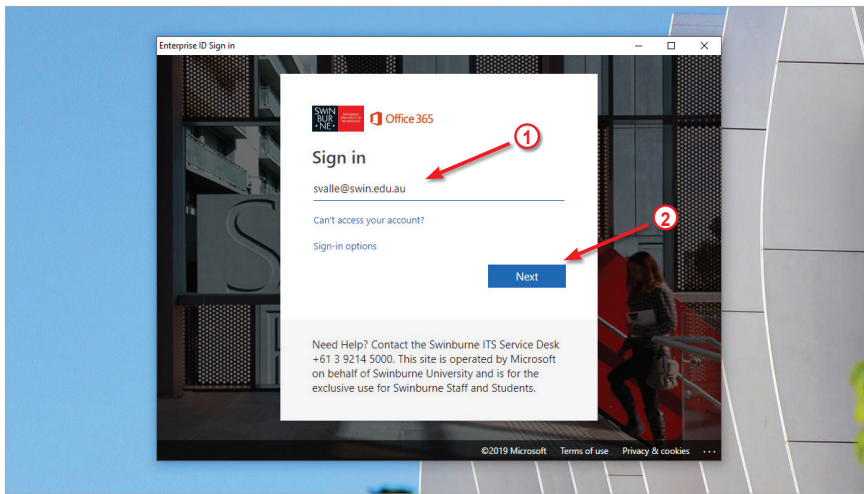Enter your **Swinburne email address** in the space provided and click the **Continue** button

3

If you have previously setup an Adobe ID, you may be prompted to select the type of account to sign in with. Select **Company or School Account**
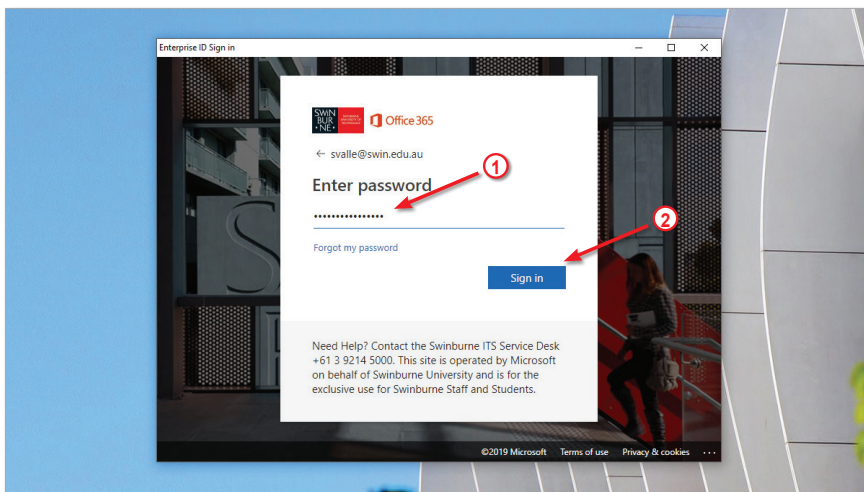
Adobe will recognise that your email address is associated with a Swinburne provided Adobe ID and redirect you to the Office 365 portal to sign in
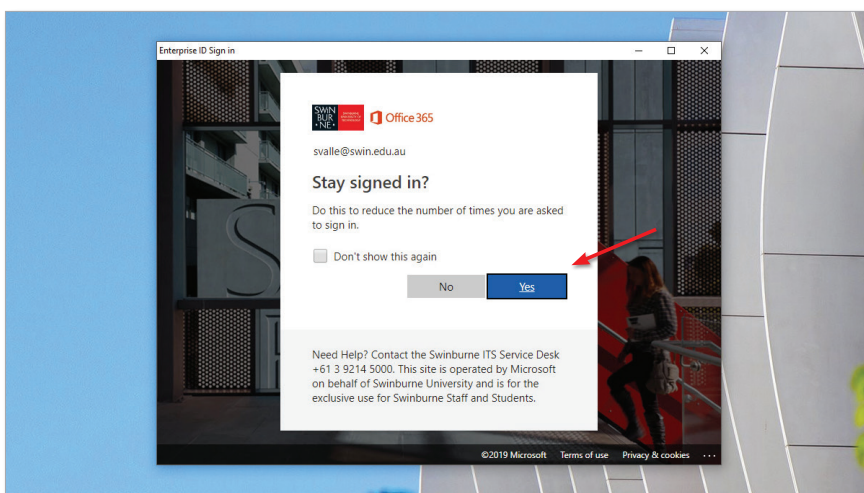
4

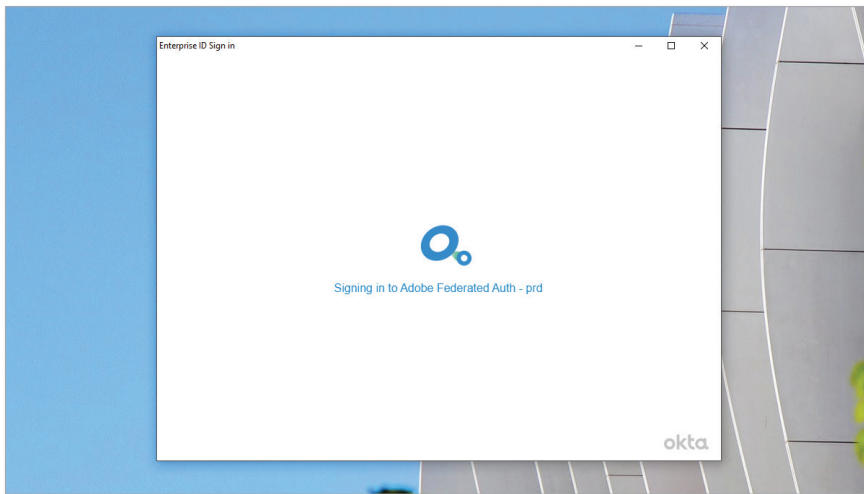Enter your **Swinburne email address** and click on the **Next** button

5

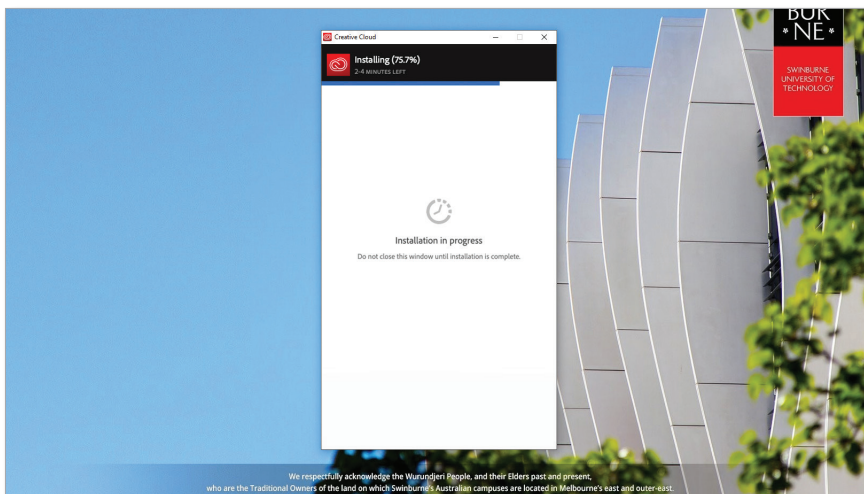Enter your **password** and click on the **Sign In** button

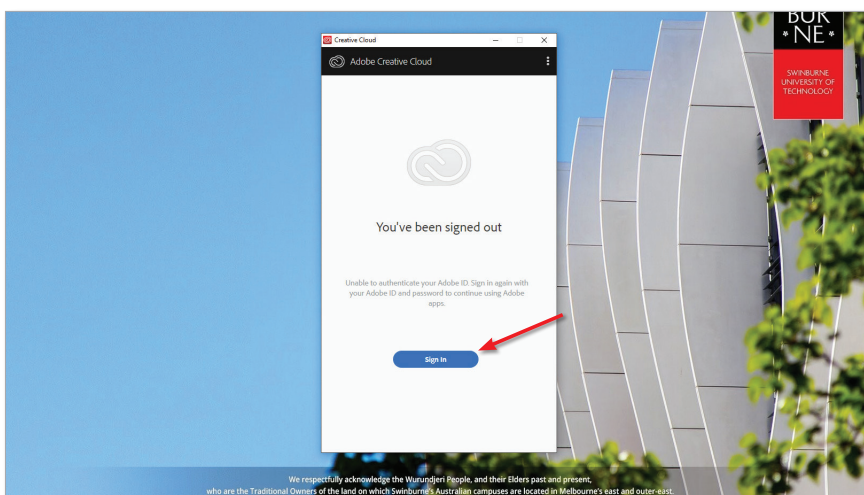Select **Yes** to stay signed in to Office 365

Your Swinburne Office 365 account is now logging into your Adobe account
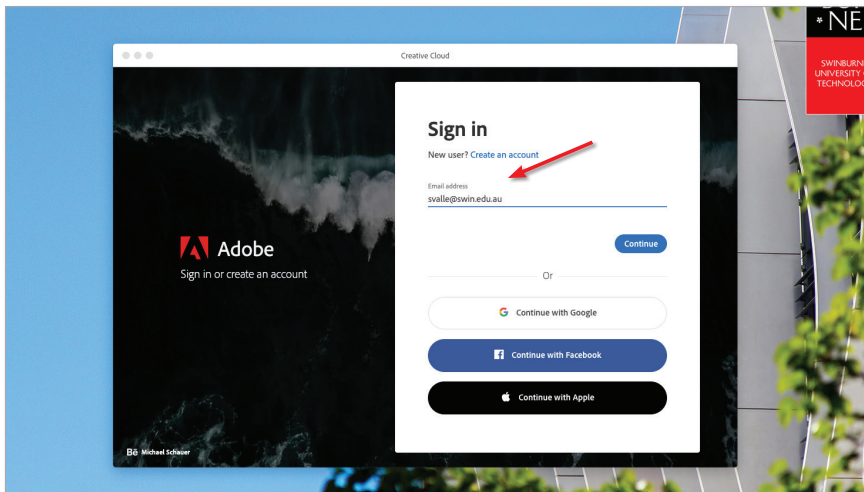
6

If required, the **Adobe Creative Cloud Desktop App** will proceed to update to the latest version

Upon completion, the **Adobe Creative Cloud Desktop App** will sign you out

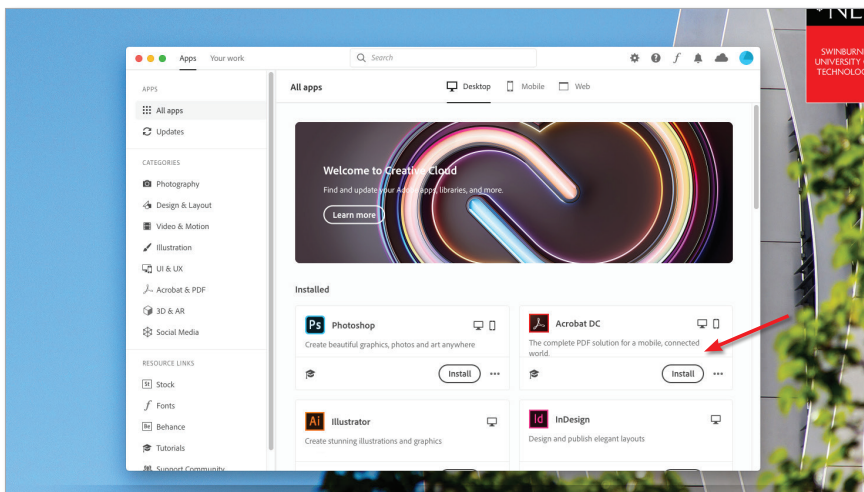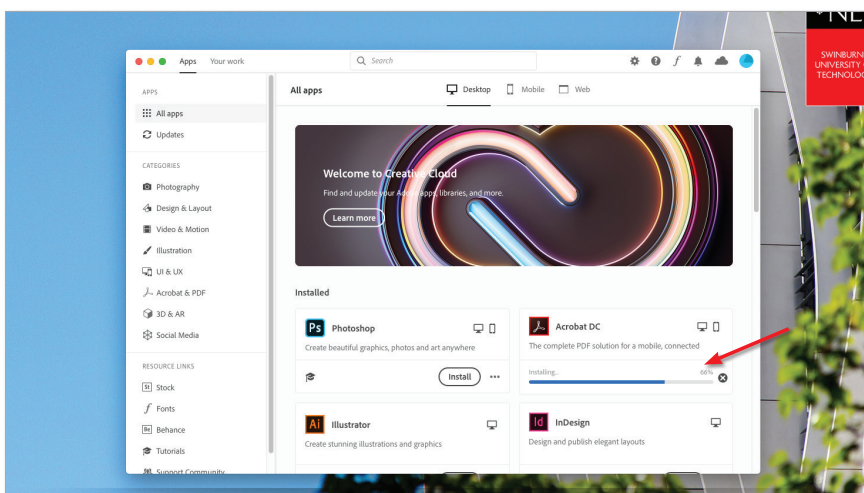Click the **Sign In** button to sign back in

7

Enter your **Swinburne email address** in the space provided

You will be redirected to Office 365, however as you have previously signed in, you should not be asked to provide credentials
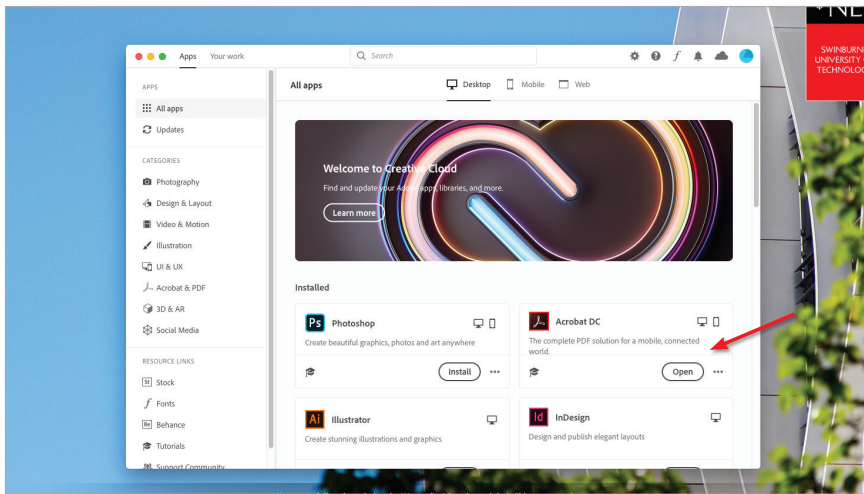
8

Once signed into the **Adobe Creative Cloud Desktop App**, the list of apps available to install will be presented to you. Select any Adobe application and click on the **Install** button
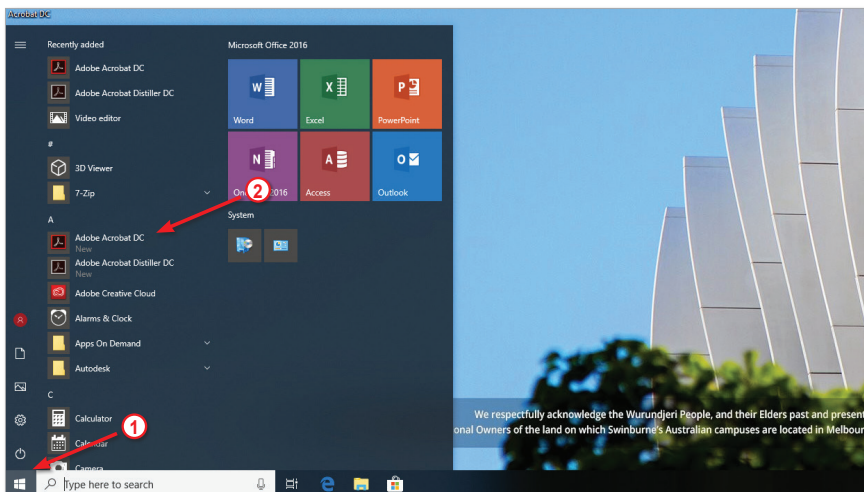

The application you have chosen will begin to download and install

The application has now completed installing

9

Click on the **Start menu** to find the shortcut